

ARCHITECTS AND QUANTITY SURVEYORS REGISTRATION BOARD



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Issuing Officer & date	Processing Officer & date	Form Number

FOR OFFICIAL USE

**APPLICATION FOR REGISTRATION AS A  
GRADUATE CONSTRUCTION MANAGER**

Dated \_\_\_\_\_

*[Made under By-law 4]*

**1 Personal Information** (Attach current CV and two current passport photographs)

Family Name _____	First Name: _____	Other Names: _____
Place of Birth Country, _____	Date of Birth Year, _____	Other Particulars Nationality, _____
City, _____	Month, _____	Sex, Male / Female _____
District, _____	Day, _____	Marital status _____

**2 Current Postal Address** \_\_\_\_\_  
Telephone No(s): \_\_\_\_\_ Mobile \_\_\_\_\_ Fax \_\_\_\_\_ e-mail: \_\_\_\_\_

**3 Physical Address** (Location of Registered Office)  
House No. \_\_\_\_\_ Block No \_\_\_\_\_ Street Name: \_\_\_\_\_ Town/City: \_\_\_\_\_

**4 Name and Contact Address of the Academic Institution that trained you:**  
Name \_\_\_\_\_ Box No. \_\_\_\_\_  
Telephone No(s): \_\_\_\_\_ Mobile \_\_\_\_\_ Fax \_\_\_\_\_ e-mail \_\_\_\_\_

**This application Form contains fifteen sections and each must dully be filled in before it is processed by the Board.**

**5 Academic qualifications** (Attach certified Photocopies)

Name of Institution and Place of Study	Cause of Study	Year of From	Attendance To	Qualifications obtained (Degree/Diploma etc.)

6 Have attempted **The Board's Examination** Y/N and or an **Oral Interview** Y/N

7 **Personal References** :( Referees must be Construction Manager registered with the Board in Tanzania)

Referees	Address (Postal, Mob.. No & e-mail)	Association/Relationship with the applicant
(i).Name		
Signature		
(ii).Name		
Signature		
(iii) Name		
Signature		

8 Have you been **registered with any other similar Board in the past?** Yes/No.

If Yes, Which Board? \_\_\_\_\_, in which country? \_\_\_\_\_

and when? \_\_\_\_\_. Have you been de-registered there? Y/N if Yes When? and why? \_\_\_\_\_

9 Have you been **de-registered with our Board in the past?** Yes/No.

If Yes, **Why** were you de-registered? \_\_\_\_\_

10. Are you registered by Tanzania Institute of Quantity Surveyors? Yes/No.

If Yes give your Registration No \_\_\_\_\_

- 11 The prescribed registration Fee (registration, annual subscription and certificate of registration fees) shall be paid at the time of application.  
 Registration fee of TShs/US\$ \_\_\_\_\_ and \_\_\_\_\_ in words,  
 \_\_\_\_\_ is enclosed in cash / vide Cheque  
 no. \_\_\_\_\_ of \_\_\_\_\_ Bank Branch
- 12 The Summary of my professional experience is outlined in section 14 and covered in \_\_\_\_\_ pages.  
 (The Page for this Section may be photocopied as much as needed by the applicant).
- 13 **Next of Kin**  
 Indicate next of kin to be contacted by the Board when need arise:  
 Name \_\_\_\_\_ address: \_\_\_\_\_ - Tel No. \_\_\_\_\_  
 E mail \_\_\_\_\_ -Relationship \_\_\_\_\_
14. Past experience in the field as **graduate construction manager trainee**  
 Summary of **practical experience** (add additional photocopied sheets of the following page if you require more space)

Period (Month and Year): From _____ To _____	Name the project. Indicate the activity / work area, which you personally performed, and achievement.
Name and Address of the project employer:	
Name and Registration number of the Supervising Construction Manager	

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Name and registration number of the Supervising Construction Manager	
Period (Month and Year): From _____ To _____ Name and Address of employer:	Name the project. Indicate the activity / work area, which you personally performed, and achievement.
Name and registration number of the Supervising Construction Manager	

15 **Declaration**

I hereby apply to be entered into the register of **Construction Manager** and undertake to abide by all provisions of the Architects and Quantity Surveyors Registration Act, No. 4 of 2010 and any regulations and By-laws made there under including Code of Ethics.

I Certify that, to the best of my knowledge, the information contained herein is true and correct.

Signature of the Applicant  
\_\_\_\_\_

Date  
: \_\_\_\_\_